

Manor Township
 306 Byron Street
 McGrann, Pa. 16236
 724-763- 9215

LARGE GATHERING PERMIT APPLICATION

PERMIT APPLICATION			
Name of Applicant:		Organization (if applicable)	
Mailing Address:			
Contact Person:		Contact Person who will be present at the event:	
Contact Person Cell Phone Number		Contact Person who will be present at the event Cell Phone Number	
Detailed description of the event (Please attach additional sheets of paper if description cannot fit into this space)			
Location of the event:			
Date (s) of the Event		Hours:	
		Begin:	End:
Estimated Attendance:	Minimum No:	Maximum No:	
Are Juveniles going to be present?			
Types of alcohol to be served or consumed:			

Applicant and contact person must be reachable by cell phone at all times during the event.

The following facilities will be available during the entire event:

Sanitation (Bathrooms or port-a-johns)	No. of units	Male:	Female:
Potable water supply from:			
Food will be served from and/or by:			
Beverages will be served from and/or by:			
How will lighting after dark will be provided:			
Medical or first aid provided by:			
Traffic control provided by:		Number of Officers:	
Parking for _____ vehicles is planned			
<input type="checkbox"/> Attach plan of exact parking location and exact route to be kept open for emergency vehicles			
<input type="checkbox"/> Parking plan not applicable: Please explain:			
<input type="checkbox"/> Attach plot plan			

Name of Promoter or Applicant:	
Mailing address:	Phone:
Email:	Cellular Phone:
<p>I _____, do hereby accept all responsibility for the above-described event. I agree to adhere to all laws, regulations, and ordinances of the Township of Manor and the State of Pennsylvania. I do hereby consent to the entry, at any time, in the course of his/her duties, any official of the Township of Manor in the performance of their official duties, including to but not limited to inspection. I also agree to provide any surety that the Township of Manor deems necessary. Under the penalty of perjury, I do hereby certify that the above information is true.</p>	
<p>Signature: _____ Date: _____</p>	

Applicant and contact person must be reachable by cell phone at all times during the event.

Name of Property Owner (The following MUST BE completed by the owner of the property involved):	
Mailing Address:	Phone Number:
Email:	Cell Phone Number:
<p>I _____, have thoroughly discussed the above event with the promoter and am in agreement with him/her in all areas. I do hereby give my consent to use my property for this event. I do hereby consent to entry, at any time, in the course of his/her duties, any township or state officer in the performance of his/her duties, including but not limited to inspection. I agree to adhere to all laws, regulations, and ordinances of the Township of Manor and the State of Pennsylvania. Under the penalty of perjury I do hereby consent and certify that the above application is true.</p>	
Signature: _____ Date: _____	

DO NOT WRITE BELOW THIS SPACE, FOR TOWNSHIP USE ONLY	
Building Inspector/Code Enforcement Officer Signature of Approval	Date:
Director of Public Works signature of Approval:	Date:
Police Chief Signature of Approval:	Date:
Department Comments or additional conditions required:	
Applicant: I do hereby agree to implement any additional conditions listed above:	
Signature: _____ Date: _____	
<input type="checkbox"/> Denied Reason:	
<input type="checkbox"/> Approved	Permit Number:

Applicant and contact person must be reachable by cell phone at all times during the event.